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RECPT # Record

28 MAY 1986

MEMORANDUM FOR: Chiefs of Operations Directorate Divisions
and StaffsFROM : [] Chief, EPS
Chief, Evaluation and Plans Staff

SUBJECT : Responses to Congressional Queries

1. Revised and expanded [] guidance concerning contact with congressional members and staff was forwarded to the field on 22 April 1986 as DIRECTOR 839158. Here at Headquarters, congressional requests for information requiring Operations Directorate response continue at a high rate. Because of recent changes in many DO managerial assignments, a brief reminder of the following considerations may be helpful:

a. Congress should submit all requests and queries to CIA via the Office of Congressional Affairs (OCA) or, on resource matters, via the Office of the Comptroller (O/COMPT). Any attempts to levy congressional requests directly upon DO personnel or components should be referred to these proper entry points via EPS/[]

[] (EPS [])

b. EPS [] is responsible for monitoring and recording all DO congressional contact. Contact by DO components with OCA or O/COMPT on congressional matters should be via EPS [] which should also originate, or coordinate on, all cable traffic concerning congressional travel.

c. It is DO policy to respond to congressional queries promptly but with the care and deliberation merited by the special importance of congressional communications. You are reminded that the protection of sources and methods is paramount.

d. All DO contacts with congressional entities should be at the Division/Staff Chief or Deputy Chief level, unless otherwise authorized by the ODDO.

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25X1 e. All congressional contacts should be reported in
25X1 memoranda for the record. In the unusual event that OCA,
O/COMPT, and/or EPS [] representatives are not present at
such contacts, the DO component itself should prepare a
memorandum of contact and provide a copy to EPS []

25X1 2. DO component response to the many and varied needs of
25X1 Congress has been highly professional, and your continued
25X1 cooperation is appreciated. EPS [] will welcome the
25X1 opportunity to assist you. [] on
Senate matters and [] concerning the
House of Representatives. []

25X1 Orig: C/EPS []

Distribution: All DO Division and Staff Chiefs
DDO
D/OCA
Comptroller

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